

Notice to Vacate

Today's Date: _____ Property Address: _____

- I (we), _____, do hereby give notice to vacate the property stated above. I (we) acknowledge that I (we) are responsible for giving a 30 day notice to vacate.
- This form must be returned no later than the 1st of the month 30 days prior to the date you intend to vacate. If this notice is received after this date, you may be responsible for an additional month of rent. Please contact your property manager if you have any questions.
- I (we) understand that I (we) are responsible for the lease until the end of my (our) lease period.
- If the term of the lease is not fulfilled I (we) understand that a Termination Fee will apply and that we are responsible for rent, utilities and other charges until a new tenant takes occupancy of the property.
- If other roommates on the lease agreement are staying, I (we) understand that I (we) will not be receiving any portion of the deposit back from Pinon Properties.
- I (we) will be completely moved out and will turn in keys to Pinon Properties no later than _____ (should be last day of the month). If keys are not surrendered by this date, I (we) understand that I (we) will be charged double the rent for each day until keys are returned.
- Any changes to the move out date must be submitted in writing.
- If you use Buildium to pay your rent, it is your responsibility to cancel your payment. If you fail to do so, Pinon Properties will not be held responsible for any funds withdrawn.
- I (we) understand that the move-out inspection will be conducted only after we have turned in our keys and that the legal period for disposition of the security deposit is 30 days from the move-out date.

PLEASE MAIL THE DEPOSIT DISPOSITION STATEMENT TO THIS ADDRESS:

Email: _____

New Street Address

City State Zip

Resident's Signature

Resident's Signature

Resident's Signature

Resident's Signature

Move-out and cleaning instructions can be found on our website at www.pinonproperties.com under the "Tenants/Current Tenants" page.