

PROPERTY CONDITION CHECKLIST

TENANT: Complete within 5 days of your move in date and return to your assigned property manager

Address _____
 Resident(s) _____
 Move-In Date _____
 Property Manager _____

Please return this completed and signed Move-In Checklist within 5 days to your assigned Property Manager.

Smoke Detectors in Home: # _____ Fire Extinguishers in Home (if provided): # _____

	IN	IN	Tenant to Complete Upon Move-In	OUT	OUT	Property Manager To Complete Upon Move-Out
EXTERIOR	ok	not	Comments	ok	not	Comments
Back: xeriscape/grass						
Deck/Patio						
Door Bell/Knocker						
Entry Door/Security Iron						
Entry Storm/Screen Door						
Exterior Lights						
Fences/Gates						
Front: xeriscape/grass						
MailBox/Cluster Box						
Rear Door/Security Iron						
Rear Storm/Screen Doors						
Roof/trim						
Sliding Doors/Screens						
Sprinkler sytem F/B						
LIVING/GREAT RM	ok	not	Comments	ok	not	Comments
Blinds-Mini/Vertical						
Carpets/Tile/Vinyl						
Ceiling						
Doors/doorstops						
Drapes/Curtains/Rods						
Fireplace/Equipment						
Light fixtures/Ceiling Fan						
Switches/Outlets						
Walls						
Window Latches/Sec Iron						
Windows/Screens #						
Other						
DEN/FAMILY RM	ok	not	Comments	ok	not	Comments
Blinds-Mini/Vertical						
Carpets/Tile/Vinyl						
Ceiling						
Doors/doorstops						
Drapes/Curtains/Rods						
Fireplace/Equipment						
Light fixtures/Ceiling Fan						
Switches/Outlets						
Walls						
Window Latches/Sec Iron						
Windows/Screens #						
Other						
DINING ROOM	ok	not	Comments	ok	not	Comments
Blinds-Mini/Vertical						
Carpets/Tile/Vinyl						
Ceiling						
Doors/doorstops						
Drapes/Curtains/Rods						
Fireplace/Equipment						
Light fixtures/Ceiling Fan						

Switches/Outlets						
Walls						
Window Latches/Sec Iron						
Windows/Screens #						
Other						
KITCHEN	ok	not	Comments	ok	not	Comments
Blinds-Mini/Vertical						
Cabinets						
Carpets/Tile/Vinyl						
Ceiling						
Counter tops						
Dishwasher						
Doors/doorstops						
Garbage Disposal						
Hood						
Light fixtures/Ceiling Fan						
Microwave						
Pantry						
Range/Oven						
Refrigerator/Ice Maker						
Sink/faucet						
Switches/Outlets						
Under Kitchen Sink						
Walls						
Window Latches/Sec Iron						
Windows/Screens #						
Other						
MASTER BEDROOM	ok	not	Comments	ok	not	Comments
Blinds-Mini/Vertical						
Carpets/Tile/Vinyl						
Ceiling						
Closets/Shelving						
Doors/doorstops						
Drapes/Curtains/Rods						
Fireplace/Equipment						
Light fixtures/Ceiling Fan						
Switches/Outlets						
Walls						
Window Latches/Sec Iron						
Windows/Screens #						
Other						
BEDROOM	ok	not	Comments	ok	not	Comments
Blinds-Mini/Vertical						
Carpets/Tile/Vinyl						
Ceiling						
Closets/Shelving						
Doors/doorstops						
Drapes/Curtains/Rods						
Light fixtures/Ceiling Fan						
Switches/Outlets						
Walls						
Window Latches/Sec Iron						
Windows/Screens #						
Other						
BEDROOM	ok	not	Comments	ok	not	Comments
Blinds-Mini/Vertical						
Carpets/Tile/Vinyl						
Ceiling						
Closets/Shelving						
Doors/doorstops						
Drapes/Curtains/Rods						
Light fixtures/Ceiling Fan						
Switches/Outlets						

Walls						
Window Latches/Sec Iron						
Windows/Screens #						
Other						
BEDROOM	ok	not	Comments	ok	not	Comments
Blinds-Mini/Vertical						
Carpets/Tile/Vinyl						
Ceiling						
Closets/Shelving						
Doors/doorstops						
Drapes/Curtains/Rods						
Light fixtures/Ceiling Fan						
Switches/Outlets						
Walls						
Window Latches/Sec Iron						
Windows/Screens #						
Other						
OFFICE/BONUS RM	ok	not	Comments	ok	not	Comments
Blinds-Mini/Vertical						
Carpets/Tile/Vinyl						
Ceiling						
Closets/Shelving						
Doors/doorstops						
Drapes/Curtains/Rods						
Light fixtures/Ceiling Fan						
Switches/Outlets						
Walls						
Window Latches/Sec Iron						
Windows/Screens #						
MASTER BATH	ok	not	Comments	ok	not	Comments
Blinds-Mini/Vertical						
Carpets/Tile/Vinyl						
Ceiling						
Commode						
Doors/doorstops						
Light fixtures						
Shower curtain/rod/door						
Sink/faucet						
Switches/Outlets/Vent						
Toilet Paper Holder						
Towel Bar						
Tub/Shower						
Vanity/Cabinets/Mirror						
Walls						
Window Latches/Sec Iron						
Windows/Screens #						
2nd BATH RM	ok	not	Comments	ok	not	Comments
Blinds-Mini/Vertical						
Carpets/Tile/Vinyl						
Ceiling						
Commode						
Doors/doorstops						
Light fixtures						
Shower curtain/rod/door						
Sink/faucet						
Switches/Outlets/Vent						
Toilet Paper Holder						
Towel Bar						
Tub/Shower						
Vanity/Cabinets/Mirror						
Walls						
Window Latches/Sec Iron						
Windows/Screens #						

3rd BATH RM	ok	not	Comments	ok	not	Comments
Blinds-Mini/Vertical						
Carpets/Tile/Vinyl						
Ceiling						
Commode						
Doors/doorstops						
Light fixtures						
Shower curtain/rod/door						
Sink/faucet						
Switches/Outlets/Vent						
Toilet Paper Holder						
Towel Bar						
Tub/Shower						
Vanity/Cabinets/Mirror						
Walls						
Window Latches/Sec Iron						
Windows/Screens #						
HALL/ENTRY WAY	ok	not	Comments	ok	not	Comments
Blinds-Mini/Vertical						
Carpets/Tile/Vinyl						
Ceiling						
Coat Closet						
Drapes/Curtains/Rods						
Light fixt/Ceiling Fan						
Linen Closet						
Switches/Outlets						
Walls						
Win Latches/Sec Iron						
Windows/Screens #						
LAUNDRY AREA	ok	not	Comments	ok	not	Comments
Cabinets/Shelves						
Carpets/Tile/Vinyl						
Ceiling						
Dryer						
Hookups Gas/Elec						
Light Fixtures						
Vent						
Walls						
Washer						
Windows/Screens #						
GARAGE	ok	not	Comments	ok	not	Comments
Countertops/shelves						
Door to house/Lock						
Floor						
Light Fixtures						
Opener/Remotes						
Overhead Door						
Switches/Outlets						
Walls						
MISCELLANEOUS	ok	not	Comments	ok	not	Comments
Fire Extinguisher: #						
Smoke Detectors: #						
A/C - Refrigerated/Swamp						
Doors/Locks						
Furnace						
Hot tub						
Security System						
Shelves						
Swimming Pool						

PERSONAL PROPERTY						

REMARKS - Specifically state here any items that you feel may need immediate attention

Tenant's Signature: _____
 (sign upon completing at Move-In)

Date: _____

Tenant's Signature: _____
 (sign upon completing at Move-In)

Date: _____

Property Manager's Signature:

 (sign upon completing Move-Out)

Date: _____