

PINON PROPERTIES - PROPERTY DATA FORM

Required fields are in red marked with an (*). Please complete all 2 pages.

***OWNER NAME(S):** _____

***PROPERTY ADDRESS:** _____
 St. # _____ St. Dir.(E,W,N,S) _____ ***Street Name** _____ Suffix _____ Unit #/Building _____

***CITY:** _____ ***STATE:** _____ ***ZIP:** _____ - _____

***PROPERTY SUBTYPE:** Condo Duplex Guesthouse/Apt Live/Work Manufactured Home Quadplex
 Single Family Triplex Townhouse

FURNISHED: Furnished Partially Furnished Unfurnished

AVAILABLE DATE: ____/____/____ **SUB LEASE:** No Yes **SUB LEASE EXPIRATION DATE:** ____/____/____

***TERM OF LEASE:** Minimum _____ Maximum _____ /mo /yr ***From:** ____/____/____ ***To:** ____/____/____

***MONTHLY RENT \$** _____ Minimum _____ Maximum _____ /mo /yr

***MAIN HOUSE SQUARE FEET:** _____ ***GUEST HOUSE/STUDIO SQUARE FEET:** _____ ***TOTAL SQUARE FEET:** _____

<p>*BEDROOMS (0-20) _____</p> <p>*FULL BATHS (0-20) _____</p> <p>*3/4 BATHS (0-20) _____</p> <p>*HALF BATHS (0-20) _____</p> <p>*TOTAL BATHS _____</p> <p>*TENANT INSURANCE REQUIRED <input type="checkbox"/> No <input type="checkbox"/> Yes</p>	<p>*LEVELS <input type="checkbox"/> Single <input type="checkbox"/> Split or Tri-Level <input type="checkbox"/> Two Story</p> <p>*INTERIOR STEPS <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>*GARAGE SPACES: (0-20) _____</p> <p>OFF STREET PARKING SPACES: _____</p> <p>*ASSIGNED SPACES <input type="checkbox"/> No <input type="checkbox"/> Yes (Space# _____)</p> <p>*GATED <input type="checkbox"/> No <input type="checkbox"/> Yes (Code _____)</p>	<p>*FIREPLACES <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>NUMBER OF FIREPLACES <input type="checkbox"/> One <input type="checkbox"/> Two <input type="checkbox"/> Three <input type="checkbox"/> Four or More</p> <p>*GUEST HOUSE <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>*STUDIO <input type="checkbox"/> No <input type="checkbox"/> Yes</p>	<p>YEAR BUILT OR APPROX. AGE (Enter Year Built value OR select a Year Built Exception)</p> <p>Actual Year: _____</p> <p style="text-align: center;">- OR -</p> <p>YEAR BUILT EXCEPTION: <input type="checkbox"/> Under Construction <input type="checkbox"/> Never Occupied <input type="checkbox"/> To Be Built <input type="checkbox"/> Unknown</p> <p>*APPX AGE <input type="checkbox"/> 0 - 5 Years <input type="checkbox"/> 6 - 10 Years <input type="checkbox"/> 11 - 20 Years <input type="checkbox"/> 21 - 30 Years <input type="checkbox"/> 31+ Years <input type="checkbox"/> Unknown</p>	<p>*PETS ALLOWED <input type="checkbox"/> No <input type="checkbox"/> Yes Yes-See Remarks</p> <p>*SMOKING ALLOWED <input type="checkbox"/> No <input type="checkbox"/> Yes Yes-See Remarks</p> <p>*ON THE MARKET <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>*LEAD BASED PAINT DISCLOSURE <input type="checkbox"/> No <input type="checkbox"/> Yes (If built before 1978)</p> <p>*ADA COMPLIANT <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>*HOA/COA <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown</p>
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***ASSESSMENTS, HOA/COA & OTHER FEES:** _____

PROPERTY DESCRIPTION: _____

REMARKS: _____

Features: select all that apply.

AA. FIREPLACETYPE

- 1 FPIN Fireplace Insert
- 2 GASS Gas
- 3 KIVA Kiva
- 4 PELL Pellet Stove
- 5 WDBR Wood Burning
- 6 WDST Wood Stove

AB. *GARAGE TYPE

- 1 ATTA Attached
- 2 CARP Carport
- 3 DETA Detached
- 4 DIRE Direct Entry
- 5 HEAT Heated
- 6 RVGA RV Garage
- 7 TAND Tandem
- 8 UNDE Underground
- 9 NONE None

AC. *STYLE

- 1 BUNG Bungalow
- 2 CABI Cabin
- 3 CONT Contemporary
- 4 NMEX North New Mexico
- 5 PUEB Pueblo
- 6 RANC Ranch
- 7 SOLA Passive Solar
- 8 SPAN Spanish
- 9 TERR Territorial
- 10 VICT Victorian
- 11 OTHR Other – See Remarks

AD. MOBILESTYLE

- 1 MOBS Single
- 2 MOBD Double
- 3 MOBT Triple

AE. *ROOF

- 1 FLAT Flat
- 2 FOAM Foam
- 3 MEMB Membrane
- 4 MCOR Metal, Corrugated
- 5 MPRO Metal, Propanel
- 6 PITC Pitched
- 7 SHED Shed
- 8 SASP Shingle, Asphalt
- 9 SWOO Shingle, Wood
- 10 TARG Tar and Gravel
- 11 TILE Tile
- 12 TORC Torchdown

AF. CONSTRUCTION

- 1 ADOB Adobe
- 2 BLOC Block
- 3 BRIC Brick
- 4 FRAM Frame
- 5 ICFF Insulated Concrete Forms
- 6 LAMI Laminate
- 7 LOGG Log
- 8 MODU Module-Built Off-Site
- 9 PENT Pentile
- 10 PRMF Permanent Foundation
- 11 PUMI Pumice/Poured
- 12 RAMM Rammed Earth
- 13 RASTRA Rastra
- 14 ROCK Rock
- 15 SMET Siding, Metal
- 16 SWOO Siding, Wood
- 17 STRA Strawbale
- 18 STUC Stucco
- 19 OTHR Other – See Remarks

AG. FLOOR

- 1 BRIC Brick
- 2 CARP Carpet
- 3 CONC Concrete
- 4 FLAG Flagstone
- 5 LAMI Laminate
- 6 STONE Stone
- 7 TILE Tile
- 8 VINY Vinyl
- 9 WOOD Wood
- 10 OTHR Other – See Remarks

AH. SUBSTRUCTURE

- 1 BASE Basement
- 2 CRAW Crawl Space
- 3 SLAB Slab
- 4 OTHR Other – See Remarks

AI. *HEATING & HEAT DISTRIBUTION

- 1 ACTI Active Solar (PV)
- 2 BASE Baseboard (Electric Baseboard)
- 3 BASE Baseboard (Hot Water Baseboard)
- 4 DUCT Ductless (Mini Split)
- 5 ELEC Electric
- 6 FIRE Fireplace Blower
- 7 FIRE Fireplace Insert
- 8 FLOOR Floor Furnace
- 9 FORCE Forced Air
- 10 GASS Gas
- 11 GEO Geothermal
- 12 HEAT Heat Pump
- 13 HOTW Hot Water
- 14 PANEL Panel
- 15 PASS Passive Solar
- 16 PROP Propane
- 17 RADI Radiant in Floor
- 18 RADI Radiant - Other
- 19 GASS Stove, Gas
- 20 PELLE Stove Pellet
- 21 WOOD Stove, Wood
- 22 NONE None
- 23 OTHR Other – See Remarks

AJ. *COOLING

- 1 GEO Geothermal
- 2 EVAC Evaporative, Central
- 3 EVAH Evaporative, Hall
- 4 EVAW Evaporative, Window
- 5 HEAT Heat Pump
- 6 REFC Refrigerator, Central
- 7 REFD Refrigerator, Ductless A/C
- 8 REFW Refrigerator, Window
- 9 RMU Room Unit
- 10 NONE None
- 11 OTHR Other – See Remarks

AK. *GAS

- 1 BOTT Bottled
- 2 NATU Natural
- 3 PROP Propane
- 4 NONE None

AL. *ELECTRIC

- 1 GENE Generator-Gas
- 2 PRIV Private
- 3 PUBL Public
- 4 SOLA Solar (PV)
- 5 NONE None
- 6 OTHR Other – See Remarks

AM. *SEWAGE

- 1 CITY City
- 2 COMM Community
- 3 HOLD Holding Tank
- 4 SEPT Septic
- 5 OTHR Other – See Remarks

AN. TELEPHONE

- 1 NEAR Near Site
- 2 ONSI On-Site
- 3 UNDE Underground
- 4 OTHR Other – See Remarks

AO. *WATER

- 1 CIST Cistern
- 2 CITY City
- 3 COMM Community
- 4 CNTY County
- 5 WELP Well, Private
- 6 WELS Well, Shared
- 7 NONE None
- 8 OTHR Other – See Remarks

AP. *WATER RIGHTS

- 1 YES Yes
- 2 NO No
- 3 UNKN Unknown

AQ. HIGH SPEED AVAILABLE

- 1 CABL Cable
- 2 DSLL DSL
- 3 SATE Satellite Dish
- 4 WIRE Wireless
- 5 NONE None
- 6 OTHR Other – See Remarks

AR. APPLIANCES

- 1 CENT Central Vacuum
- 2 COMP Compactor
- 3 DISH Dishwasher
- 4 DISP Disposal
- 5 DRYE Dryer
- 6 MICR Microwave
- 7 RANG Range/Oven
- 8 REFR Refrigerator
- 9 WASH Washer
- 10 OTHR Other – See Remarks

AS. COMMUNITY AMENITIES

- 1 ATHL Athletic Facilities
- 2 CLUB Club House
- 3 FISH Fishing Rights
- 4 GOLF Golf
- 5 POOL Pool
- 6 STOR Storage
- 7 TENN Tennis
- 8 OTHR Other – See Remarks

AT. *UTILITIES PAID BY OWNER

- 1 ELEC Electric
- 2 GASS Gas/Propane
- 3 HOAA HOA/Condo Assoc
- 4 INTR Internet
- 5 PAYT Pay TV
- 6 PHON Telephone
- 7 SEWR Sewer/Trash
- 8 WATR Water
- 9 OTHR Other – See Remarks

AT. *UTILITIES PAID BY OWN

- 1 ELEC Electric
- 2 GASS Gas/Propane
- 3 HOAA HOA/Condo Assoc
- 4 INTR Internet
- 5 PAYT Pay TV
- 6 PHON Telephone
- 7 SEWR Sewer/Trash
- 8 WATR Water
- 9 OTHR Other – See Remarks

AU. DOCUMENTS ON FILE

- 1 AERI Aerial Map
- 2 BIND Binder
- 3 COVE Covenants
- 4 DEED Deed Restrictions
- 5 FLOO Flood Plain
- 6 FLRP Floor Plan
- 7 GEOL Geological
- 8 GNDM Green Documents
- 9 HOMI Home Inspection
- 10 HOME Home Owner's Assoc
- 11 LEAD Lead Based Paint Addendum
- 12 LEAD Lead Inspection
- 13 LEAS Leased Tenancy
- 14 PEST Pest Inspection
- 15 ROAD Road Agreement
- 16 SELL Seller's Disclosures
- 17 SEPT Septic Inspection
- 18 SVPT Survey/Plat
- 19 TLCT Tax Levy Certificate
- 20 TOPO Topographical Map/Survey
- 21 WATR Water Rights Doc
- 22 WELL Well Agreement
- 23 WLOG Well Log
- 24 OTHR Other – See Remarks

We/All of the undersigned state that to the best of our knowledge and belief, the information herein is true and accurate at the time of signature.

*Owner Signature: _____

Date: _____

* Owner Signature: _____

Date: _____